



**HUNTER
CHRISTIAN
SCHOOL**

Fee Information 2017

Annual Tuition Fees & Levies

| | Tuition Fees | Levies | Total |
|--------------|--------------|---------|---------|
| Kindergarten | \$4,400 | \$670 | \$5,070 |
| Year 1 | \$4,400 | \$670 | \$5,070 |
| Year 2 | \$4,400 | \$670 | \$5,070 |
| Year 3 | \$4,400 | \$670 | \$5,070 |
| Year 4 | \$4,400 | \$670 | \$5,070 |
| Year 5 | \$4,400 | \$720 | \$5,120 |
| Year 6 | \$4,400 | \$720 | \$5,120 |
| Year 7 | \$6,550 | \$945 | \$7,495 |
| Year 8 | \$6,550 | \$945 | \$7,495 |
| Year 9 | \$6,550 | \$1,220 | \$7,770 |
| Year 10 | \$6,550 | \$1,220 | \$7,770 |
| Year 11 | \$7,600 | \$920 | \$8,520 |
| Year 12 | \$7,600 | \$920 | \$8,520 |

Pre Kinder \$45 per day of attendance

Sibling Reductions on Tuition Fees K-12

| First Child | Second Child | Third Child | 4 th + Child |
|-------------|--------------|-------------|-------------------------|
| Full rate | Less 20% | Less 70% | Less 100% |

School Fees

In addition to the applicable tuition fee, the levies include the following:

- Compulsory activity fees;
- All Secondary elective fees; and
- Building and library levies.

Camps, VET course fees and Distance Ed costs are **not** included in the levies. They will be billed separately.

Camps

Camps will be billed separately and in addition to the listed tuition fees and levies. This will provide greater flexibility and accuracy in charging camp costs which may vary if a venue change is required.

Camps are planned for years 5-11. Should you require an estimate of camp costs for your child(ren) to include in a payment plan please contact the accounts office.

VET & Distance Ed Courses

HCS provided VET courses undertaken by HCS Students incur an additional charge of \$500. External (non-HCS) students undertaking a VET course at HCS will be charged \$2,000.

Providing required equipment, uniforms and any personal tool kits as per the subject requirement lists will be the responsibility of parents.

The cost of HCS students undertaking VET Courses or Distance Ed Subjects with other providers will be charged at cost (less any subsidy available from the government).

Application & Acceptance of Enrolment

Enrolment application forms are available from the School. Non-refundable fees apply for both application and enrolment as follows:

| | |
|------------------|---|
| Application fee: | \$50 per family |
| Enrolment fee: | \$100 per student (capped at a maximum of \$200 per family) |

Payment of Fees

School tuition fees and levies are billed annually at the beginning of Term 1 with the account statement and link to the school parent portal (where accounts can be viewed live and downloaded) sent to families by email.

Parents are requested to contact the school's accounts department to make payment in full or establish a payment plan for the year at their earliest convenience and by no later than 24 February 2017.

Accounts paid in full prior to 24 February 2017 will attract a 5% discount on the tuition fee component of their account.

No **credit card surcharge** is payable for payments made over the school's online parent portal, which is accessed via the school's website, however card transactions at reception will attract a \$10 administration surcharge.

Although the Building and Library levies are included in the annual levies, the school operates registered funds for these purposes that can receive **tax deductible donations**. Should you wish to make a tax deductible donation in addition to the levy to either fund please contact the accounts department for details.

GST- Educational expenses including tuition are generally exempt from GST. The School reserves the right to charge GST for goods and services provided where exemptions do not apply.

Refunds for activities that your child was unable to attend will only be made available at the discretion of the school and only in circumstances where a refund is available to the school from the external activity or service provider.

Financial Assistance

The school offers various forms of financial assistance to families. These include:

- Sibling reductions for families having two or more students enrolled in the school Kinder - year 12 (Pre-Kinder excluded);
- Ministry rebates for those families employed by churches or faith based ministries; and
- Fee assistance for those families in genuine financial need.

The sibling reductions will be applied automatically. Any families not wishing to make use of the sibling reductions may choose to make a tax deductible donation to the Building or Library Fund in lieu. Please contact accounts for further information in this regard.

All forms of financial assistance apply to the tuition fee component of total fees and levies only.

Levies, VET course, Distance Ed and camp charges are payable in full for each enrolled student regardless of any financial assistance provided.

Application forms for financial assistance are available by contacting the accounts office and are valid for one year only. New applications are required every year. Should you wish to apply for assistance we ask that you make application as soon as practicable.

Please note that any application for assistance will only be applied retrospectively for four weeks from the date of submission and be approved conditionally on enrolment continuing for the whole school year and the maintenance of an agreed payment plan.

Privacy Act

Under the Commonwealth Privacy Amendment (Private Sector) Act 2000 we are required to notify you about the School's use of the personal information we ask you to provide to us. Please carefully read the following Collection Notice.

Hunter Christian School – Collection Notice

In order to comply with the Commonwealth *Privacy Amendment (Private Sector) Act 2000* Hunter Christian School issues the Collection Notice. Please read it carefully. By signing our Enrolment Application you are consenting to the collection and use of personal information by this school in the ways noted below. If you have questions about this Collection Notice please speak to the Primary or Secondary Head of School.

1. The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for your son/daughter.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health and Child Protection Laws.
4. Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, medical practitioners and people providing services to the School, including specialist visiting teachers, (sports) coaches and volunteers.
6. If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your son/daughter.
7. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news may be published in School newsletters, magazines and on our Facebook page and website.
8. Parents may seek access to personal information collected about them and their son/daughter by contacting the School. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where the pupils have provided information in confidence.
9. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
10. We may include your contact details in a class list and School directory. If you do not agree to this you may advise us now.
11. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why. They can access that information if they wish. The School does not usually disclose the information to third parties.

Our Enrolment Policy

Hunter Christian School was established by the members of Mayfield Baptist Church to assist Christian parents in the education of their children by providing a school committed to excellence, based on Christian understanding and values.

It is the expectation of the Board of the School that all staff are committed Christians, serving as faithful disciples of Jesus Christ, and whose lifestyle and beliefs inside and outside the school reflect biblical values.

The School also expects that parents who wish to enrol their children in the School should share these biblical values and beliefs on which the School is based and that they are committed to teaching and modeling these values and beliefs to their children. The School would normally expect that the parent/s, would be committed Christians, committed to the ethos of the School and give their consent to their child being given a Christian education.

Parents who are not Christians, but who genuinely desire a Christian education for their children, are invited to discuss this with the Principal prior to enrolment. Normally parents would be invited to share in a non-denominational course called "Christianity Explained", "Alpha" or similar to allow parents to better appreciate the School's ethos and the teaching being shared with the students of the School. However, where student places are limited, priority may be given to children from Christian families.

All students are assessed prior to enrolment. Each student is required to meet with one of our specially trained staff for an age relevant assessment. All application forms and school reports as well as allied health reports as relevant to each child needs to be submitted prior to the assessment. Students with special needs will have their needs fully identified by the parent to the staff at the time of the assessment if not prior. The School reserves the right to partner not only with parents and caregivers but also with any allied health support that the child accesses.

The Principal will identify to parents the school's capacity to provide for each child and young person

so that the student receives a sound Christian education.

The School may choose to decline an enrolment application where it is believed that such an enrolment would prejudice the school's capacity to continue to operate financially.

Parents who wish to enroll their children in the School will be asked to:

- a. Complete an enrolment form, as attached, providing relevant details regarding their child, and giving permission for their child to be educated according to the School rules and policies and to signify their agreement with the School's Statement of Faith and acceptance of responsibility for fees and levies.
- b. Have the Minister/Church leader of the Church they attend and one other person complete the attached reference forms [note: if a member of Mayfield Baptist Church, no references are required].
- c. Attend an interview at the School, where the School's mission, vision and ethos will be explained and where parents will have the opportunity to ask questions and learn more about the School and its programs.
- d. Ensure that the correct School uniform and other equipment required is provided.
- e. Agree to their child [children] being involved in all activities of the School, including worship, excursions and sport.

Parents wishing to withdraw their child(ren)'s enrolment from Kinder – Year 12 are required to provide 10 weeks written notice. Failure to provide notice will result in the equivalent of 10 weeks full fees and levies being charged to their account for each child irrespective of any financial or other rebate that may have been applied. Financial and other rebates are provided in the spirit of partnership with parents in the education of their children. Withdrawal of enrolment during the year may result in any financial or other rebates applied being reversed at the school's discretion.